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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Invitation from Rep McHugh to attend annual Business Day event

FROM:

John L. Helgerson
Director of Congressional

EXTENSION

NO.

OCA 88-0920

DATE

80 MAR 1988

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.
Director, Public Affairs
Office

WB

2.

3.
Executive Registry

1 APR 1988

Jel

4.

5.
Executive Director

01 APR 1988

PCH

6.

7.
Deputy Director of
Central Intelligence

4 APR

8

8.

9.
Director of Central
Intelligence

4/4

4/5

WCH

10.

11.
Return to Director of
Congressional Affairs

12.

13.

14.

15.

Central Intelligence Agency



Washington, D.C. 20505

OCA 88-0920

5 APR 1988

The Honorable Matthew F. McHugh
House of Representatives
Washington, D.C. 20515

Dear Mr. McHugh:

Thank you for your kind invitation to your annual Business Day and the chance to meet with business and community leaders from New York. As you are well aware, I welcome the opportunity to meet with individuals outside the policy community--both to exchange views and make clear the important role of the Central Intelligence Agency in assisting policymakers.

Since assuming my position as Director of the Central Intelligence Agency, my demanding schedule has not allowed me the time to attend all the worthwhile gatherings to which I am invited. Unfortunately, I am already committed for the period in which your meetings will occur. I regret that I must decline your thoughtful invitation.

Sincerely yours,

/s/ William H. Webster

William H. Webster
Director of Central Intelligence

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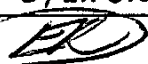
OCA/HA sgb (25 Mar 88)

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EXECUTIVE SECRETARIAT

ROUTING SLIP

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA				
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA	X			
14	D/PAO		X		
15	D/PERS				
16	D/Ex Staff				
17					
18					
19					
20					
21					
22					

SUSPENSE

Date

Remarks

D/OCA will coordinate and respond
over his signature.

STAT

Executive Secretary

21 Mar 88

Date

2427 (10-81)

To: The Director

21 MAR 1988

From: John Helgerson

☐ We plan to prepare an
answer for your signature.

☒ We plan to prepare an
answer for my signature.

☐ No answer expected or required

☐ John, I prefer to _____

28TH DISTRICT, NEW YORK

ER 1232X-88

201 FEDERAL BUILDING
BINGHAMTON, NY 13902
(607) 773-2768

COMMITTEE ON APPROPRIATIONS

SUBCOMMITTEES:
RURAL DEVELOPMENT, AGRICULTURE,
AND RELATED AGENCIES
FOREIGN OPERATIONSPERMANENT SELECT COMMITTEE
ON INTELLIGENCESELECT COMMITTEE ON CHILDREN,
YOUTH, AND FAMILIESWASHINGTON OFFICE:
2335 RAYBURN HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
(202) 225-6335

Congress of the United States

House of Representatives

Washington, DC 20515

March 11, 1988

ITHACA OFFICE:
CARRIAGE HOUSE TERRACE HILL
ITHACA, NY 14850
(607) 273-1388KINGSTON OFFICE:
292 FAIR STREET
KINGSTON, NY 12401
(914) 331-4466Mr. William H. Webster
Director-Designate
Central Intelligence Agency
Washington, D.C. 20505

Dear Mr. Webster:

I am pleased to invite you to attend our fifth annual Business Day in Washington. As you may recall from our earlier sessions, this is an occasion when business and community leaders such as you have an opportunity to meet with some of our nation's key policy makers. Our program, which is arranged in cooperation with our local Chambers of Commerce, will open again this year with a welcoming cocktail reception at 5:00 p.m. on Monday evening, April 25, to be followed by our substantive meetings the next day, April 26. As in the past, I will invite all members of the New York Congressional delegation to join us at the reception, so that you will have a good chance to mix with them informally.

I have begun to line up a number of interesting people for our Tuesday sessions. I have not yet received their acceptances, but I did want to alert you well in advance and I will send along a complete list of speakers as we get closer to the event. All of our speakers will be available for your questions and comments after their formal remarks.

The program on Tuesday will begin with a continental breakfast, will include lunch, and will conclude at about 3:00 p.m. All of our meetings, as well as the Monday evening reception, will be held in the House Office Buildings, which are conveniently located near the Capitol and your hotel. This year we will be using a new hotel, The Phoenix Park. The Holiday Inn could not accommodate us. Although the hotel we have chosen is a little more expensive, I am confident you will be pleased with the accommodations. As in the past, a block of rooms has been set aside. The Phoenix Park is located at 520 North Capitol Street, NW in Washington. We were able to obtain reduced rates of \$99 for a single room and \$119 for a double. The deadline for reservations is April 14. To make your reservation, please call The Phoenix Park Hotel at (202) 638-6900 and identify yourself as a member of Congressman McHugh's Business Day Group.

The registration fee for all other related expenses in Washington is \$75. Please make your check payable to Congressman McHugh's Business Day account and mail to 2335 Rayburn HOB, Washington, DC 20515. The final date for receipt of your registration fee is April 18. Because of commitments to our caterer, no refunds can be made after April 21.

I hope that you can join us for what I know will be another interesting program.

Sincerely,



Matthew F. McHugh

MFM:jc



L-231-15